



GAIL D.A.V. PUBLIC SCHOOL

(An English Medium Co-educational Sr. Secondary School)
(Managed by D.A.V. College Managing Committee, New Delhi)
GAIL Gaon, Dibiyapur, Distt. Auraiya (U.P.) - 206 244.

Affiliated to CBSE Delhi vide Affiliation No. 2130336, School Code.70121

Ref. No.: GAIL/DAV/ Qtn./ 2025-26

Date: 23.07.2025

Notice inviting Quotations

Sealed quotations for **Printing of School Magazine** as per specifications shown in the attached form are invited by the undersigned by **31.07.2025** Quotations should be sent under sealed envelope marked as: '**Printing of School Magazine**' and should not marked by name.

The quotations will be opened in the office of the undersigned at **01:00 P.M. on 01.08.2025**. The quotations shall be submitted in the attached **quotation form** only and as per the terms & conditions given below:

- The rate should be F.O.R. GAIL DAV Public School and should include all taxes, freight charges, any other taxes, rates or imposition which are leviable e.g., packing charges in respect of the supplies. The school/institution will not be liable to pay any tax, freight, etc., which has not been expressly stipulated in the quotation in the event of acceptance of the quotation.
- There should not be any overwriting or corrections in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same be attested with full signature and date. In the absence of such attestation the quotation is liable to be rejected.
- The undersigned does not bind herself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of one or more than one articles specified in the attached statement as she may decide.
- On acceptance of the quotation, it will become a contract and the contractor shall be bound by the terms & conditions of the quotation.
- Supply of the magazine will be completed within **15 (Fifteen) working** days from the date of finalization of content of magazine.
- If the vendor fails to supply the articles within the stipulated time, the undersigned will be at liberty to purchase the article from the market or get the rest of the contract completed by any other vendor and the difference of price, if any, will be recovered/deducted from the vendor at fault.
- The quantity of article indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
- Prior to acceptance of the quotation, the undersigned reserves the right to call for samples or demonstration and the contractor shall be liable to supply the samples or give the demonstration free of cost.
- In the event of acceptance of the quotation and placing of the order for purchases the articles ordered for, would be subjected to an inspection by the undersigned or her representative and are liable to be rejected if the articles supplied are not according to approved samples or do not conform to the specifications prescribed.
- The rates quoted by the contractor shall hold good up to **31.03.2026**. No amendment in the rate except increase in the rate of Tax during the period of execution of the contract will be accepted.
- Quotations which do not comply with the above terms & conditions are liable to be rejected.

Sd/-
Principal

Encl.: As stated above



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Performa of rates for printing of School Magazine

S. N.	Standard Specification	Quantity	Rate	GST	Total Amt. (Rs.)
1.	School Magazine: <ul style="list-style-type: none"> Size of Magazine: 8.5x11" inches Total no. of pages: 120 pages (including cover pages) Cover Pages: 4 Pages Multicolour 300 GSM with lamination (Art Card Gloss Lamination). Inner Pages: Multicolour 120 GSM. Quality of Paper- Matte Finish Paper Printing- Both cover and inner pages to be printed in multicolour. Binding- Perfect Binding Total Number of Copies- 1350 copies approx. 	1350 nos. of copies (approx.)			

Note:

- Vendors are advised to provide the sample with the quoted rates.
- Vendors may also include designing charges in the rates provided.

Firm/Company Seal

(Authorized Signatory of Firm/Company)

Place:

Date: